

BLESSED SACRAMENT PASTORAL COUNCIL MEETING NOTES

July 9, 2018 6:15pm

Father Tim Hoag	Father Adam Hofer	Michael Johnson, Parish Administrator
Mary Farrell, Religious Ed Dir & Safe Environment Coordinator		Lisa Wattenhofer, Dir of Liturgy & Music
Gogie Enstad, President	Steve Rennell, Vice President	Randi Roerick, Secretary
Cindi Fisher	Leonard Hansen	Jane Kading
Jon Schaack	Howard Steiner	Kelly Thomas
Teresa Vining	PRESENT NOTED IN BOLD	

Father Tim Hoag conducted the meeting.

Father Tim led us in prayer.

Father Tim asked each Council member to introduce himself/herself, asked what each loves about his/her parish and asked what each thinks we can do better.

1. Our strong church community, our welcoming environment and our parish staff were among the items mentioned as being loved about our parish. The choir music is another item Gogie Enstad added as she wrote these notes.
2. Youth involvement, automated volunteer coverage, more parishioner involvement, repairs needed on the church alter and a more organized confirmation program were mentioned as items we could do better.

Father Tim offered some immediate resolutions:

1. Father Adam Hofer has been appointed our Faith Formation Coordinator. He will oversee the confirmation program as well as high school faith formation.
2. The parish will use ministryschedulerpro.com. Staff will assist parishioners who are not computer literate.
3. Some staff changes and reassignments have taken place.
4. An hour of reconciliation has been added on Fridays from 11 – noon. If necessary, another hour may be added on Mondays.
5. The Synergy youth group will be encouraged to take on roles of the Life Teen program. The first Wednesday of the Life Teen program will be a holy hour, the 2nd Wednesday will be a study hour and the other Wednesdays will be the group meeting on their own.
6. The first year confirmation program will begin at 6th grade. Summer Stretch will be a part of the confirmation program along with Theology of the Body.
7. A building committee will be formed to study church documentary.

Father Tim clarified that the Pastoral Council will serve as his advisory group – bring parishioner feedback to meetings for discussion, advise on what's working well and what needs to be improved and assist with appropriate resolutions. He is asking those who provide ministry and committee reports to bring "needs" to the Council rather than written reports.

Ministry and Committee Reports:

1. Electronic Outreach Committee – Gogie & Michael
 - a. Church Logo / brand identity – Michael Johnson is working to bring together a committee of volunteers with marketing/graphic/advertising/social media talents to address this topic. Father Tim suggested considering the original church seal that is now in the entryway and/or the symbol that is on the front of the alter and to be sure whatever is decided connects to the Eucharist especially since we are Blessed Sacrament.
 - b. Status of Council meeting minutes submitted to Eric for the Pastoral Council website page – Gogie will email Randi Roerick to ask her to submit all of the minutes to Eric that she's transcribed this year. Gogie will also send her minutes to Eric.

Old Business:

1. Pastoral Council nominating committee – Jon Schaack and Randi Roerick
 - a. *Status of Pastoral Council candidate recruitment document* – We did not have any discussion on this topic.
 - b. *Timeline for establishing new 2018-2019 Pastoral Council members* – Father Tim reported that Bishop Robert Gruss is encouraging consensus decisions rather than election decisions throughout Diocese meetings. Discussion followed on appointing our replacement Council members. Jon Schaack, Michael and Father Tim will review our Council Constitution in this regard. Jon will notify interested Council member candidates that our process may change and that further information will be provided as soon as possible. Michael will draft replacement language for our Constitution if needed.
 - i. Everett Strong
 - ii. Amy Thompson
 - iii. Catherine Chicoine
 - iv. Larry Oswald
 - v. Terri Peterson
 - vi. Christine McKinney
 - vii. Tim Callahan
 - viii. Ross Bestgen
 - ix. Erica Bestgen
 - x. Ruby Matejcik
 - xi. Dave Richardson
 - xii. ?Does anyone else have names to add
2. Identify Pastoral Council members to the congregation – Steve Rennell and Howard Steiner – We did not have any discussion on this topic.
 - a. Status of testimonial under each member's picture on our website
 - b. Feedback from weekend hospitality duty
3. Did you know/why we do this section – Leonard Hansen and Father Adam – We did not have any discussion on this topic.
 - a. Outline of process for implementation by all those who will be involved
4. Church safety training update – Father Tim reported that our diocese is addressing this topic in January/February 2019.
5. Ministry responsibilities – We did not have any discussion on this topic. Any other members who have followed up with their ministries
6. Use of our facility and the rental fees – Father Adam – We did not have any discussion on this topic.
7. Donate feature on our website – Jon – We did not have any discussion on this topic.
8. Ministryschedulerpro.com - Jon As noted above, the parish will use ministryschedulerpro.com. Staff will assist parishioners who are not computer literate.
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New Business:

1. Marketing volunteers for Western South Dakota Catholic Foundation – We did not have any discussion on this topic.
2. Next meeting:
 1. Monday, August 13, 2018 – This is the day of the Bishop's golf tournament so some Council members will not make this meeting.
 2. Opening prayer volunteer –

Closing prayer – Father Tim offered our closing prayer.